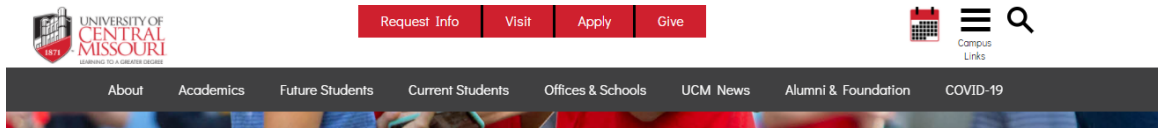


UCM Dual Credit

How to Complete our Admission Application

1. Start at ucmo.edu/apply
 - Select “OTHER APPLICANT TYPES” for your application.



APPLY TO UCM

Are you ready to become a part of an elite legacy of students? UCM Mules and Jennies are strong, determined, and intelligent, and we can't wait to see you join us on campus! [Get started](#) on your application today, and see where a [degree from](#) UCM will take you.

Begin Your Application



3. Create an account to start a new application.

Not logged in

You are administratively impersonating this applicant and will be able to make changes and see data, such as unreleased decisions, that the applicant would not be able to do or see directly. You should only impersonate a single user and application at a time, so do not open multiple tabs or windows within the same browser when impersonating.

Undergraduate Admissions

Hey there, Future Mule! You made the right choice. Thanks for applying.

Any questions?

Domestic Undergraduate: 660-543-4290 option 6

Returning users:

[Log in](#) to continue an application.

First-time users:

Please use a personal email address, not an @ucmo.edu email address, to [create an account](#).
[Create an account](#)

4. Register for an account

About Academics Future Students Current Students Office & Departments UCM News Alumni & Foundation

Register

To register for an account, please enter the information requested below.

Email Address

First Name

Last Name

Birthdate

[Continue](#)

5. A temporary PIN will be sent to your email address. Retrieve that email and activate account. When prompted, enter your temporary PIN and date of birth. Click “Login”.

About Academics Future Students Current Students Office & Departments UCM News Alumni & Foundation

Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email [ape3family@gmail.com](#) [switch](#)

Account Walters, Paige

Temporary PIN

Birthdate

[Login](#)

6. Change the password to protect the security of your account.

Change Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password

New Password (again)

[Set Password](#)

- ✗ At least one letter
- ✗ At least one capital letter
- ✗ At least one number
- ✗ Be at least 8 characters
- ✗ New passwords must match

7. You are now ready to start your application – There are 8 steps
- Click “Start New Application”

About Academics Future Students Current Students Office & Departments UCM News Alumni & Foundation

Paige Walters [Logout](#)

Undergraduate Admissions

Any questions?

Domestic Undergraduate: 660-543-4290 option 5
International Undergraduate: 660-543-4092 option 4

Your Applications			
Type	Status	Started	Submitted
You have not yet started an application using this account.			
Start New Application			

- Select the Academic Year you are attending and the student type "Dual Credit".

Undergraduate Admissions

Hey there, Future Mule! You made the right choice. Thanks for applying.

Any questions?

Domestic Undergraduate: 660-543-4290 option 6

Your Applications

Type	Status	Started	Submitted
You have not yet started an application using this account .			

Start New Application

Admission with UCM.

Special: You want to take courses through UCM without pursuing a degree.

Select an application type:

2021 Academic Year

2021 Dual Credit

Create Application Cancel

- Click Create Application

Paige Walters 741273659

You are administratively impersonating this applicant and will be able to make changes and see data, such as unrelease decisions, that the applicant would not be able to do or see directly. You should only impersonate a single user and application at a time, so do not open multiple tabs or windows within the same browser when impersonating.

Undergraduate Admissions

Hey there, Future Mule! You made the right choice. Thanks for applying.

Any questions?

Domestic Undergraduate: 660-543-4290 option 6
International Undergraduate: 660-543-4092

Your Applications

Type	Status	Started	Submitted
You have started 2 applications using this account .			
2020 Dual Credit	In Progress	07/29/2020	
Undergraduate Non-Degree Seeking	Submitted	07/29/2020	07/29/2020

Application Details

2020 Academic Year

- ☐ 2020 Freshman
- ☐ 2020 Transfer
- ☐ 2020 Certificate
- ☐ 2020 Post-Bac
- ☐ 2020 Readmit/Reinstate
- ☐ 2020 Dual Admission
- ☐ 2020 Special Credit
- ☒ 2020 Dual Credit

Open Application Cancel

- Click Open Application ensuring the "AY Dual Credit" is bullet is filled in

- I. Admission/Application **Step 1** – Personal Background
- II. Admission/Application **Step 2** – Application Information
 - Fill in "What semester do you plan to attend UCM."
 - Under "Admission Type", choose the option that best reflects your current situation.
 - **"I am a current high school student and want to take a Dual Credit class through my high school"** – choose this option if taking dual credit high school classes.
 - **"I am in high school and want to enroll in UCM's Innovation Track"** – choose this option if you wish to attend college classes on the UCM campus and/or online as part of the Innovation Track Program.
 - **"I am in high school and want to enroll in UCM's Missouri Innovation Campus"** – This option is only for students of the LSR7 district accepted into the MIC program.
 - **"I have attended MO Boys/Girls state and am applying for Boys/Girls State Credit."** – This option is only for qualified citizens from the most recent camp.
 - Fill in Residency Information and Other information
 - Click "Continue"

III. Admission/Application **Step 3** – Academic History

- Click “Add Institution”

The screenshot shows the 'Academic History' page. At the top is a navigation bar with links: About, Academics, Future Students, Current Students, Office & Departments, UCM News, and Alumni & Foundation. On the right, it says 'Paige Walters Logout'. On the left is a sidebar with links: Home, Personal Background, Application Information, Academic History (highlighted), General Information, Family/Emergency Contact Information, Signature, and Review. The main content area has a table with columns: Institution, Degree, and Dates Attended. Below the table is a link 'Add Institution' and a 'Continue' button.

- Enter the name of your high school and fill in the dates attended (as you type a menu will pop up matching your high school name. Click on the name of your high school) Enter the Dates Attended, Level of Study (High School), High School Diploma and Expected Graduation Date. Click “Save”

The screenshot shows the 'Edit Institution' modal form. It contains the following fields: Institution (Warrensburg Senior High School), CEEB (263510), Country (United States), City (Warrensburg), State (Missouri), Dates Attended (August 2018 to May 2021), Level of Study (High School), Degree (High School Diploma), Expected Graduation Date (May 2021), Major (empty), and Language (checkbox for 'Yes, English is the primary language of instruction at this institution.'). At the bottom are 'Save', 'Delete', and 'Cancel' buttons. The background shows a sidebar with 'High School Information' highlighted and a table with 'Dates Attended'.

IV. Admission/Application **Step 4** – General Information

V. Admission/Application **Step 5** – Family/Emergency Contact Information

VI. Admission/Application **Step 6** –Signature


- VII. Admission/Application **Step 7** –Review and Submit Application
- You may see a page appear if you have omitted a required field or entered data incorrectly. Click on the “Section” to fix the Required Field, error or warning. It will take you back to the page, and you can correct the data. Once all is corrected, click “Submit Application”
- VIII. Admission/Application **Step 8** – Application Status


Paige Young 2021 Dual [Credit](#), 907350722 ✕


You are administratively impersonating this applicant and will be able to make changes and see data, such as unreleased decisions, that the applicant would not be able to do or see directly. You should only impersonate a single user and application at a time, so do not open multiple tabs or windows within the same browser when impersonating.

Paige Young

Application Reference Number: 907350722 (use if you need assistance)

 dukeofhunterhill@gmail.com

 *****

 -


LOGOUT


UPDATE EMAIL


UPDATE PASSWORD


NEW APPLICATION

Admission Office

 660-543-4290

 admit@ucmo.edu

 Ward Edwards 1400
Warrensburg, MO
64093



COME SEE US!

- Items on application checklist vary by student. Check with your HS teacher or counselor on what items will be required from you. List will update when UCM receives required documents from your school.
- Keep this page for your reference number. This is a number that you will use if you have any questions while your application is **PENDING**.
- This page will also show the status of your application.
- If needed, you may also change your email address, password and edit your address.
- Don't forget to logout!

Notes on the Application Process

- **Need to stop and start your application again later?**
You can complete your application in any order by moving through the left hand menu, save your work and come back later from any computer. To re-access your application, return to <https://ucmo.edu/apply/>, log in to continue an application, select the application and open.
- **Once you completed the online application process, you should receive two emails from UCM**
 - First email is to thank you for creating an application



Thank you for creating an application with the University of Central Missouri! If you haven't submitted your [application](#), please do so as soon as you can.

Let us know if we can assist you in any way.

The Office of Admission
Domestic students: admit@ucmo.edu or call 877-729-8266
International students: admit_intl@ucmo.edu or call 800-660-543-4092

- Second email is to thank you for submitting your application
 - The second email will have a link to track your student status page.

Thank you for submitting your application to UCM! [View](#)

University of Central Missouri admit@ucmo.edu via [technolutions.net](#) to me 8:19 AM (4 n)



Thank you for submitting your application to the University of Central Missouri! Please check your email and [student status page](#) frequently for application updates.

The Office of Admission
Domestic students: admit@ucmo.edu or call 877-729-8266
International students: admit_intl@ucmo.edu or call 800-660-543-4092

- Once your application is processed (approximately 24 hours), you will receive an email asking you to fill out a “Course Enrollment Form”.



Now that you've completed your dual credit admission application to UCM, you can start working on your course enrollment form. If you haven't done so yet, attached you will find the form your high school will need in order to know what courses you want to take for dual credit.

1. Fill this form with your personal information and collect necessary signatures.
2. Turn the form in to your high school counselor, or dual credit teacher, by their deadline. He or she will add any course information you may be missing, as well as your GPA, placement scores (if applicable), and school signature. Your school will then turn this form in to UCM for processing.

Dual Credit Staff
University of Central Missouri
660-543-8718
dualcredit@ucmo.edu
ucmo.edu/dualcredit

This email was sent to: (Email) by "Dual Credit Office at the University of Central Missouri" <dualcredit@ucmo.edu>. [Unsubscribe](#) from University of Central Missouri.

UCM DC Enrollmentform18-19 Fillable.pdf
56K

- This form is the last step to completing your enrollment process. It serves to indicate what courses you want for dual credit. Without this form, you will not be registered.
 - If you are a new student, you will not have a 700# to add to your enrollment form. Please leave that field blank.
- Please complete the form, sign it, and turn it into you counselor or teacher. Your school will submit your enrollment form to UCM.